

## SELECTION PROCEDURE FOR THE CONTRACTING OF A TECHNICIAN (1 vacancy) - SCIENTIFIC COMMUNICATION AND DISSEMINATION AREA

**Reference: 2023\_113\_TS\_Ponderful**

Under the terms provided for in article 140 of the Labor Code, approved by Law No. 7/2009, of 12 February, it becomes public that applications for admission, under an uncertain term employment contract, are accepted from a technician to the exercise of communication functions within the scope of the PONDERFUL Project, under reference H2020-LC-CLA-2019-2, financed by the European Union, under the following conditions:

- 1. Scientific Area:** Biological Sciences / Communication Sciences
  - 2. General Requirements:**
    - Integrated degree or master's degree in Biology, Aquatic Sciences, Environmental Sciences, Communication Sciences or similar;
    - Solid experience in scientific dissemination to various audiences;
    - Experience in the production of promotional materials in graphic and / or video format;
    - Good knowledge about pond ecology and biodiversity;
    - Good oral and written skills in English and Portuguese;
    - Immediate availability;
- Preference will be given to candidates with proven professional experience and/or master's degree in the thematic area of the project, in particular on pond biology and/or development of communication materials, as well as high motivation, autonomy, team spirit and good communication skills.
- 3. Functions:** Development and coordination of different communication materials and activities for the PONDERFUL Project - Pond Ecosystems for Resilient Future Landscapes in a Changing Climate, including the coordination of the production of an outreach animation video, a technical handbook and a policy guidance publication, management of the project's social networks, regular newsletters and technical webinars.
  - 4. Applicable laws and regulations:** Art. 140, paragraph 2, paragraph h) and 148th paragraph 4 of the Labor Code (Law 7/2009, of 12 February and respective updates);
  - 5. Workplace:** The work will be developed at CIIMAR, located at the Cruise Terminal of the Port of Leixões, Av. General Norton de Matos, s / n, 4450-208 Matosinhos;
  - 6. Duration:** unfixed-term employment contract, according to the end of the project;



**7. Remuneration:** Equated to the higher technical career, level 15 - € 1 215,93; holidays and Christmas stipend apart.

**8. Selection methods:** The selection will be made according to:

- Curriculum assessment - 45%
- Experience in the area - 45%
- Other relevant elements - 10%

The evaluation process includes the possibility of a professional selection interview for candidates with an assessment higher than 80% in the first phase. The interview will have a weight of 50% of the total of the final evaluation.

**9. Composition of the Selection Jury:** President of the Jury - Doctor José Teixeira

1st Member - Doctor Ana Paula Mucha

2nd Member - Doctor Cristina Calheiros

**10. Form of advertising / notification of results:** the final results of the evaluation will be published, through an ordered list, the final score obtained, on the CIIMAR website and simultaneously by e-mail; if the decision is unfavorable, the candidates have 10 working days to comment, in the context of a prior hearing, under the terms of the of the Administrative Procedure;

**11. Application deadline and form of submission of applications:** The competition is open from **7 until 20 November 2023**.

Applications must be formalized by sending an application letter addressed to the President of the Jury, identifying the reference, accompanied by the following documents: Curriculum Vitae, letter of motivation, qualification certificate and other supporting documents considered relevant. Applications must be delivered by e-mail to [rh@ciimar.up.pt](mailto:rh@ciimar.up.pt) indicating the reference to which they are applying.

**12. Form of advertising/notification of results:** Both admitted and excluded candidate list and final classification list will be notified by e-mail and will be published in website of the institution [www2.ciimar.up.pt](http://www2.ciimar.up.pt). Preliminary Hearing and Final Decision Deadline: Pursuant to article 121 of the Administrative Procedure Code, after publication, all candidates have 10 working days to respond. Panel's final decisions are pronounced within a maximum period of 90 days, counting from deadline for submission of applications. Tender is exclusively destined to fill this specify vacancy and can be terminated at any time until approval of final candidate list, expiring with the respective occupation of said vacancy.

**13. Non-discrimination and equal access policy:** CIIMAR actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, sex, sexual preference, marital status, family and economic conditions, instruction, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership. Pursuant to Decree-Law no. 29/2001 of 3 February, disabled



candidates shall be preferred in a situation of equal classification, and said preference supersedes any legal preferences. Candidates must declare, on their honour, their respective disability degree, type of disability and communication/expression means to be used during selection period on their application form, under the regulations above.

