

## **GRANT FOR MSc HOLDER – (BGCT-M) corresponding to a Lab Manager position (1 vacancy)**

**Reference:** FattyCyanos/BGCT-MS/2017-056

A competition is open for the attribution of 1 Science and Technology Management Grant (BGCT) in the framework of the project **ERC Starting grant “FattyCyanos” - Fatty acid incorporation and modification in cyanobacterial natural products.** (Grant agreement no: 759840), according to the following conditions:

1. **Scientific area:** Biological Sciences / Biochemistry
2. **Admission requirements:** The candidates should hold a MSc degree in a field related to the biological sciences. All nationalities are welcome to apply (subject to visa restrictions). Candidates must be fluent in English and Portuguese.  
In addition, experience in administrative or management duties is a plus, as is the experience in working in a general microbiology or molecular biology laboratory environment.
3. **Work plan:** The selected candidate will perform administrative duties related to the management and organization of the Cyanobacterial Natural Products research team at CIIMAR (University of Porto). These include assisting in preparing scientific reports, scheduling of meetings, assisting with travel arrangements, assisting with ordering of laboratory items and managing stocks, bookings of equipment and infrastructures, streamlining laboratory management procedures as well as participating and helping to organize any laboratory activities, including outreach activities. In addition, the selected candidate may assist in the set-up and maintenance of simple technical tasks in the laboratory.
4. **Legislation and official rules:** Law n.º 40/2004, 18th August (Research Fellowship and Studentship Regulation) amended and republished by Decreto-Lei n.º 202/2012, 27th August; Regulations for Studentships and Fellowships of the Fundação para a Ciência e a Tecnologia, I.P. — 2015 and CIIMAR Grants Regulation.



5. **Work place:** The selected candidate will work under the supervision of Dr. Pedro Leão in the newly-established Cyanobacterial Natural Products Team at CIIMAR – University of Porto ([www2.ciimar.up.pt](http://www2.ciimar.up.pt)). The laboratory is situated at CIIMAR’s headquarters, in the modern Cruise Ship Terminal of the Leixões Harbour, in Matosinhos, greater Porto area.
6. **Duration of the grant:** The position has the duration of one year, under the regime of exclusive dedication, and can be renewed for periods not larger than 12 months up to the project deadline (31 Dec 2022).
7. **Monthly maintenance stipend:** The monthly maintenance allowance is 980 € (nine-hundred and eighty Euros), in agreement with the monthly maintenance stipend table of the grants directly attributed by FCT, I.P. within the \_\_\_\_\_ country (<http://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2015.pdf>)
8. **Selection methods:** A global assessment (ranked from 1 to 10) of the candidates will be carried out by evaluation of scientific and curricular achievements, previous experience in laboratory management and in the laboratory environment and perceived motivation. A pre-selection of the three best candidates will be performed by the jury following the application deadline. Letters may be requested from one or several of the referees of these shortlisted applicants. In addition, the shortlisted candidates will be called for a personal interview (via Skype if the candidate is located outside Portugal), and the jury will select a single candidate to fill in the position, which is anticipated to start early 2018. The position may not be awarded if the expected candidate quality is not met.
9. **Composition of the jury:**  
President of the jury: Pedro Leão, PhD  
Vogal: Rosário Martins, PhD  
Vogal: Joana Almeida, PhD
10. **Form of Advertising/notification of the results:** The final results of the first step of the evaluation will be published through a list sorting the candidates according to their attributed mark, on the CIIMAR website and by e-mail; in case of disagreement, the candidates have a 10-working day term in which to



contest the decision, if he/she so wishes, as provided for in the Código do Procedimento Administrativo in a preliminary hearing setting. After the interviews, the final results of the shortlisted applicants will be published on the CIIMAR website and by e-mail. The jury reserves the right to not assign the grant depending on the quality of the applications.

- 11. Deadline for application and presentation of applications:** If you are interested in this position, you are encouraged to apply from **19<sup>th</sup> December 2017 until 3<sup>rd</sup> January 2018**, by sending: **i) copy of the eligibility certificates, ii) CV with a list of up to two references** (name, e-mail and position), **iii) academic transcripts**, as well as **iv) a short (one-page) description of your past achievements and motivation** to undertake this position. The application documents and any specific informal inquiries (which are encouraged) should be addressed to Dr. Pedro Leão ([pleao@ciimar.up.pt](mailto:pleao@ciimar.up.pt)) with CC to [secretariado@ciimar.up.pt](mailto:secretariado@ciimar.up.pt) with **FattyCyanos – Lab Manager** in the subject line.

